Applications for conversion or confirmation should include a brief summary (one A4 page) of your progress and a projected timetable for completion of the thesis.

The Arts Faculty’s additional requirement for applications for conversion or confirmation is a sample of writing of between 8,000-10,000 words, the content of which should be discussed with your school at an early stage of candidature. Most often the sample of writing for conversion would be a chapter or two from your Masters thesis. The following information will also be required:

• Title of thesis
• A description of the research project
• The proposed research procedure(s)
• Brief Bibliography
• List of publications produced or presentations made during Masters/PhD candidature.

Before beginning work on your application please check your school requirements/guidelines.

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NAME OF CANDIDATE:

STUDENT NUMBER:

SCHOOL:

TOPIC:

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We hereby confirm that this applicant has submitted a sample of writing of at between 8,000-10,000 words, and that this sample shows:

For Converting students
• That the proposed topic is suitable for a PhD thesis.
• That the applicant exhibits the potential to achieve the standard expected of a PhD candidate.

For Confirming Students
• That the proposed topic is a feasible PhD thesis.
• That the applicant has exhibited the ability and progress necessary to achieve the standard expected of a PhD candidate.

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CONVENER OF POSTGRADUATE STUDIES:  (OR NOMINEE)

Signature

Print Name

Date

HEAD OF SCHOOL OR DEPUTY HEAD:

Signature

Print Name

Date

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PLEASE COMPLETE THIS FORM AND FORWARD IT WITH YOUR APPLICATION FOR CONVERSION OR CONFIRMATION TO THE ARTS & MUSIC STUDENT CENTRE, ROOM 104, OLD ARTS BUILDING.