

Faculty of Arts

REQUIREMENT FOR CONVERSION FROM MASTERS TO DR OF PHILOSOPHY (ARTS) AND CONFIRMATION OF PHD

Applications for conversion or confirmation should include a brief summary (one A4 page) of your progress and a projected timetable for completion of the thesis.

The Faculty of Arts additional requirement for applications for conversion or confirmation is a sample of writing of between 8,000-10,000 words, the content of which should be discussed with your school at an early stage of candidature. Most often the sample of writing for conversion would be a chapter or two from your Masters thesis. The following information will also be required:

- Title of thesis
- A description of the research project
- The proposed research procedure(s)
- Brief Bibliography
- List of publications produced or presentations made during Masters/PhD candidature

Before beginning work on your application please check your school requirements/guidelines.

NAME OF CANDIDATE:	_____
STUDENT NUMBER:	_____
SCHOOL:	_____
TOPIC:	_____ _____ _____

We hereby confirm that this applicant has submitted a sample of writing of at between 8,000-10,000 words, and that this sample shows:

For converting students

- That the proposed topic is suitable for a PhD thesis
- That the applicant exhibits the potential to achieve the standard expected of a PhD candidate

For confirming students

- That the proposed topic is a feasible PhD thesis
- That the applicant has exhibited the ability and progress necessary to achieve the standard expected of a PhD candidate

CONVENER OF GRADUATE STUDIES: (OR NOMINEE)	_____
	Signature

	Print Name

	Date

HEAD OF SCHOOL OR DEPUTY HEAD:	_____
	Signature

	Print Name

	Date

PLEASE COMPLETE THIS FORM AND FORWARD IT WITH YOUR APPLICATION FOR CONVERSION OR CONFIRMATION TO ROOM 120, OLD ARTS (BUILDING 149).