



Internship Opportunities

Work Integrated Learning, Faculty of Arts



Why take an intern?

You can partner with us to help develop Australia's future talent. By offering industry experience to Faculty of Arts students you will be helping to build students' experiences of the workplace and the world around them. Benefits to organisations include: assistance with a special project or general work tasks, access to the latest theories, and practices which may inform the work of your organisation, professional development for staff through supervisory roles and the opportunity to build mutually beneficial connections with The University of Melbourne and our next cohort of graduates.

Submit an Offer to host an internship

Submit an Offer to host an industry project

Examples of work undertaken by students

On placement, students are required to produce work which is assessable for the purpose of their degree.

Below, you will find a range of work previously conducted by students that was accepted as assessment.

You can arrange with the University and your intern(s) the activities that best suit your needs.

Report writing and research

- Audits, literature reviews and briefings
- Internal reviews of intranets, policies and processes
- Policy analysis and briefs
- Risk management plans
- Project or event reports
- SWOT analysis and evaluations
- Funding proposals and grant applications

Marketing and content assistance

- Market analysis
- Creation of marketing strategies
- Creation of promotional materials
- Production of fact sheets
- Opinion pieces and blogs
- Content creation for social media, including social media strategies

General work tasks

- Presentations
- Budgets
- Meeting preparation, including memoranda and minutes
- Data management and presentation
- GANNT charts, special projects and project management
- Day-to-day specialised work tasks, relating to the student's discipline.

The University of Melbourne is committed to diversity and cultural inclusion. Host organisations which desire to engage with, and foster the career prospects of, Aboriginal and Torres Strait Islander students are encouraged to contact the Faculty to discuss opportunities.



Work Integrated Learning Subject List

Faculty of Arts

Students disciplines and related WIL opportunities

Students' disciplines	Variety of work available	Hours and availability
Undergraduate Arts, including majors in: <ul style="list-style-type: none"> • Anthropology • Art History • Australian Indigenous Studies • Classics • Creative Writing • Criminology • Development Studies • Economics • English and Theatre Studies • Environmental Studies • Gender Studies • Geography • History • Various languages and cultural studies • Linguistics and Applied Linguistics • Media and Communications • Philosophy • Politics and International Studies • Psychology • Screen and Cultural Studies • Sociology 	Arts Internship Assistance with tasks as suitable for a student's level of experience and skill	80 - 100 hours, available at any point in the year
	Arts Internship (Not for Profit) Assistance at a not-for-profit, NGO or social enterprise	Conducted on-campus across four months, available March to June or July to October
	Industry project A group of students provide assistance with a special project which you identify as of interest	80 - 100 hours, available at any point in the year
Undergraduate in Politics and International Studies or Sociology	Internship	200 hours, available at any point in the year
Undergraduate in German Studies or Spanish and Latin American Studies	Groups of students with specialist language skills provide assistance with a project which you identify as of interest	Conducted on-campus across four months, available March to June or July to October
Honours in Criminology	Internship	200 hours, available at any point of the year
Executive Master of Arts (EMA)* Graduates trained in Arts strengths, such as analysis, ethics and critical reasoning, with a skill set appropriate for managing resources, planning projects and delivering results in a dynamics workplace.	Assistance in areas requiring professional communication, leadership, people management, financial management and budgeting or project management	200 hours, available at any point in the year
Master of Arts and Cultural Management Graduates with a firm skill base in project and organisational management within the context of the arts and cultural sector.	Assistance in the arts and cultural sector	150 hours, available at any point of the year



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Master of Creative Writing, Publishing and Editing Graduates with skill sets across a broad spectrum of writing, publishing and editing, including digital writing and publishing, fiction and non-fiction writing, print production, advanced editing for books and magazines and writing for young adults.	Assistance in creative writing, publishing or editing	100 hours, available at any point in the year
Master of Criminology Graduates exposed to the latest theoretical and practices advances in Criminology, from international crimes like terrorism and genocide, through to local issues, like Indigenous justice and injustice.	Assistance in the criminal justice field	200 hours, available at any point in the year
Master of Cultural Material Conservation Graduates specialised in areas such as conservation, treatment of paintings, objects, works on paper and photographs.	Assistance with collections and the conservation, communication, management or scientific analysis of cultural materials	115 hours, available at any point in the year
Master of Development Studies To address developing world issues, students have skills in critical analysis, communication, cross-cultural understanding, research methods, project design, project management and teamwork.	Assistance with disaster risk reduction, climate change adaptation, policy work, business development, communications and development consultancy	100 or 200 hours, available at any point in the year
Master of Global Media and Communication Graduates with skills in journalism, public relations, communications, audiovisual media production and media writing.	Assistance in media and communication sectors, as well as across a broad range of professional domains in which communication skills and knowledge of media platforms and strategies provide a key competitive advantage	150 hours, available at any point in the year
Master of International Relations Graduates with a knowledge of contemporary issues facing international laws, policies and governance.	Assistance in government, private or NGO sectors	200 hours, available at any point in the year
Master of Journalism Graduates with a theoretical and practical grounding in issues such as civics, governance, citizenship, the impact of new technologies, social media and new practices, including data journalism.	Assistance in broadcast, print or digital journalism. Assistance also in corporate communications, media advocacy, social media and public relations.	150 hours, available at any point in the year



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Master of Marketing Communications* Graduates with a holistic perspective on the merging sectors of marketing and communication.	Assistance in content marketing, advertising, external relations, public relations, social media and digital brand management	150 hours, available at any point in year
Master of Public Policy and Management Graduates with a high-level analytical skillset that meets the demands of complex public policy-making.	Assistance in policy planning, policy and investment advisory roles and communications	200 hours, available at any point in year
Master of Publishing and Communications Graduates with skills including editorial, marketing, copywriting, commissioning, business and production skills for print and digital media.	Assistance in book and magazine publishing, editing, marketing and publicity, online media, professional communications, technical writing and editing	150 hours, available at any point in year
Master of Social Policy Graduates understand and critique the key developments in social policy through a global lens, aiming to find ethically sustainable solutions, while considering social and economic policy	Assistance in local, state and national government, policy design, social administration, welfare work, policy analysis and management	200 hours, available at any point in year
Master of Translation* Graduates with skills including editorial, marketing, copywriting, commissioning, business and production skills for print and digital media.	Internship Assistance with Chinese translation tasks	180 hours, available at any point in year
	Practicum Students to complete this before applying for 12.5 point subject, no interpreting element is required	80 hours, available at any point in the year
	Industry project A group of students provide assistance with a special project which you identify as of interest	Conducted on-campus across four months, available March to June or July to October
Specialist Certificate in Research Practice for PhD Candidates	Arts Research Internship PhD candidates will provide specialist knowledge and expertise to discover new opportunities for your organisation or developing solutions to business challenge through a defined project.	200 Hours across 3-5 months Placements are managed through APR Intern

*The courses marked have a work experience component included in its CRICOS registration. Work experience hours required for this course will not count towards the student visa work hours limit. For further information, please refer to <https://students.unimelb.edu.au/student-support/international-student-support/visas/working-on-a-student-visa>