



Asia Institute Assignment Coversheet

Please attach this coversheet to your assignment and place in the essay box located on Level 2, Sidney Myer Asia Centre.

Please remember to complete the Record of Assignment Submission section at the bottom of the page.



Student name & student number:
Subject name & subject code:
Subject coordinator:
Tutor/Tutorial time:
Essay title & word count:

Plagiarism & collusion

Plagiarism is the presentation by a student of an assignment which has in fact been copied in whole or in part from another student's work, or from any other source (e.g published books or periodicals), without due acknowledgment in the text. Collusion is the presentation by a student of an assignment as his or her own which is in fact the result in whole or in part of unauthorised collaboration with another person or persons.

Consequences of plagiarism and collusion

1. In any case in which a student has been involved in plagiarism or collusion, this shall be reported to the Director, and may be reported to the Arts Faculty and recorded on the student's academic file.
2. In any case in which a student has been involved in plagiarism or collusion in an assessable task, the marks awarded for that task may be zero and no substitution of an alternative task will normally be permitted.
3. In any case in which a student has been involved in plagiarism or collusion a second time, the matter may be referred to the Student Discipline Committee.

DECLARATION

I declare that this assignment is my own work and does not involve plagiarism and collusion.

I have not submitted this work for credit in any other unit or subject at any tertiary institutions.

Student signature.....Date.....

Record of Assignment Submission

For the purposes of departmental records, please fill out the following section.

If this section is left blank, no record of your submission will be kept on file.

Student Name & no:

Subject Name & no:

Student signature: **Date:**