

Graduate Access Melbourne

Supplementary form to be completed by Graduate Access Melbourne applicants applying under the **Disadvantaged socioeconomic circumstances** category for:



THE UNIVERSITY OF
MELBOURNE

- The Melbourne Juris Doctor (JD)
- Faculty of Business and Economics courses
- Faculty of the Victorian College of the Arts and Melbourne Conservatorium of Music courses
- Graduate School of Humanities and Social Sciences (GSHSS) courses

 [Graduate Access Melbourne](#)

PART A: Personal details

Family name: First name:

Course applying for:

Student/Application ID number

PART B: Disadvantaged socioeconomic circumstances

Have you experienced financial hardship during your tertiary study? Yes No

Did you experience disadvantaged socioeconomic circumstances prior to your tertiary study? Yes No

Have you experienced disadvantaged socioeconomic circumstances since your tertiary study? Yes No

You must attach:

A supporting statement from a relevant independent third party such as an

- accountant, financial counsellor, teacher, or other person with relevant knowledge. The statement should confirm the existence and duration of the circumstances and any subsequent change to them for you and/or your family (as relevant); and Attached
- **Any other supporting documentation** that provides evidence of your financial need, for example, family receipt of Centrelink payments, receipt of Family Tax Benefit Part A and Part B. (If circumstances prevent you obtaining supporting documentation, please supply a statement explaining the reasons.) Attached

Do you currently receive, or are you eligible to receive, a Centrelink allowance or pension? Yes No

Examples: *Youth Allowance, Rent Assistance, New Start Allowance*

If yes, you must attach a statement from Centrelink, including:

- Your name,
- Title and dates of the benefit(s) received or eligible to you, and
- The statement must be dated within the three months before your application is submitted.

Personal Statement

Describe your socioeconomic circumstances, including how they have had a sustained adverse effect on your academic achievement in tertiary study (if applicable). If relevant, explain the absence of support payments from Centrelink. An additional sheet may be attached to the application form if required. The statement should not exceed 750 words.

PART C: Applicant budget – expenses

You are required to submit **your estimated and known expenses** for the period 1 January to 31 December this year. You are also required to **include your spouse/partner's and any dependants' expenditure** (if applicable). Please provide expenses for **other year(s) on additional pages** if the circumstances are relevant and substantially different. **Please round all amounts to the nearest dollar.**

Weekly expenses

Accommodation	Rent	\$
	Board	\$
	Residential College fees	\$
	Mortgage payment	\$
Bills (gas, electricity, telephone, water, Internet)		\$
Food (lunches, groceries, etc.)		\$
Transport (public transport, petrol, parking)		\$
Spending money (clothing, entertainment, etc.)		\$
Commitments to dependents		\$
Other weekly expenses		\$
TOTAL WEEKLY EXPENSES		\$
X WEEKS = [A]		\$

Annual expenses (Other)

Car costs (registration, insurance etc.)		\$
Medical and dental costs		\$
Outstanding debts	Credit card	\$
	Short-term University loan	\$
	Other loans	\$
TOTAL DUE DEBTS		\$
Any other expenses:		\$
TOTAL OTHER COSTS [C]		\$
TOTAL ANNUAL EXPENSES (A+B+C ABOVE) [D]		\$

Annual expenses (Course related)

Course materials	\$
Student Union membership	\$
Other course related expenses (eg, fees if ineligible for HECS/FEE-Help):	\$
TOTAL COURSE RELATED EXPENSES [B]	\$

PART D: Applicant Budget – income

You are required to submit **your estimated and known income** for the period 1 January to 31 December this year. You are also required to **include your spouse/partner's and any dependants' income and family support** (if applicable). Please provide income for **other year(s) on additional pages** if the circumstances are relevant and substantially different. **Please round all amounts to the nearest dollar.**

Employment income (Gross average weekly earnings)

Period	Weekly amount		Totals
January – February	\$	x 9 weeks	\$
March – November	\$	x 39 weeks	\$
December	\$	x 4 weeks	\$
TOTAL EMPLOYMENT INCOME [E]			\$

Lump sum or other income (Annual amounts)

Savings at 1 January		\$
Income from parents/family		\$
Term deposits		\$
Shares		\$
Scholarships and other grants	Specify:	\$
Other	Specify:	\$
TOTAL LUMP SUM OR OTHER INCOME [G]		\$
TOTAL INCOME FOR THIS YEAR (E+F+G ABOVE) [H]		\$

Other weekly income (Average weekly earnings)

Centrelink payments	Youth allowance, <i>specify type:</i> <i>Dependent</i> (parental income test applied) or <i>Independent</i> (usually over 22)	\$
		<input type="radio"/> Yes <input type="radio"/> No
		<input type="radio"/> Yes <input type="radio"/> No
	Rent assistance	\$
Other (specify):		\$
Partner/Spouse's income		\$
TOTAL OTHER WEEKLY INCOME		\$
X WEEKS = [F]		\$

FINANCIAL NEEDS SUMMARY

TOTAL EXPENSES [D]	\$
TOTAL INCOME [H]	\$
DEFICIT / SURPLUS [D] — [H]	\$

PART E: Declaration and signature

- I declare that all information I have provided in this supplementary form is true and complete.
- I declare that all supporting documentation is provided complete and unaltered.
- I acknowledge that the University of Melbourne reserves the right to reverse or vary any decision regarding admission made on the basis of false information.
- I understand that in investigating the veracity of the information I have provided, the University of Melbourne may require me to repeat the biometric component of any English language proficiency test I have undertaken.
- If I have misrepresented my past and/or present circumstances I acknowledge that the University may terminate my studies and that the University may terminate my studies at any stage during the course undertaken.
- I understand that if I am awarded a scholarship from the University I must not hold another equivalent award at the same time from the University or any other organisation. If I am awarded a scholarship from the University which is based on false or misleading information I have provided in my application (or subsequently), I will be required to repay to the University any scholarship(s) that I have received. Scholarship benefits include living allowances, fee remission and travel allowances.
- I understand that the personal information that I have provided in my application (or subsequently) may be released:
 - To Australian Commonwealth and State agencies under the Education Services for Overseas Students (ESOS) Act 2000;
 - To the Department of Education, Employment and Workplace Relations (DEEWR) and that DEEWR will collect and store my personal information in the Higher Education Information Management System; or
 - As required to be disclosed by law.
- I acknowledge that all documents submitted become the property of the University of Melbourne and will not be returned.

Name of applicant:

Signature:Day.....Month.....Year.....

Submit your application

This supplementary form should be submitted in support of your full Graduate Access Melbourne application form. Please follow the submission instructions detailed on the Graduate Access Melbourne application form:
www.gradaccess.unimelb.edu.au

INTELLECTUAL PROPERTY

For further information refer to:
www.unimelb.edu.au/Statutes/

Copyright in this publication is owned by the University and no part of it may be reproduced without the permission of the University.

PUBLISHER

Authorised by: Associate Director, Enquiries and Admissions,
Office of Admissions

Published by: Office of Admissions

Copyright: The University of Melbourne, September 2013

CRICOS PROVIDER CODE: 00116K

DISCLAIMER

The University has used its best endeavours to ensure that material contained in this publication was correct at the time of printing. The University gives no warranty and accepts no responsibility for the accuracy or completeness of information and the University reserves the right to make changes without notice at any time in its absolute discretion.

STATEMENT ON PRIVACY POLICY

When dealing with personal or health information about individuals, the University of Melbourne is obliged to comply with the *Information Privacy Act 2000* and the *Health Records Act 2001*.

For further information refer to:
www.unimelb.edu.au/unisec/privacy