

School of Languages and Linguistics

Discipline of Languages

Student Guidelines for Supervision

- 1.** It is recommended that you confer with your allocated supervisor as soon as possible after your enrolment has been confirmed to discuss your topic and to draw up a reading plan. At the very least, you must assure you have a supervisor assigned to you by the beginning of first semester (2nd semester for mid-year students).
- 2.** From the commencement of the teaching period of 1st semester (2nd semester for Mid-year students) you are expected to meet with your supervisor regularly, about every two to three weeks.
- 3.** At the conclusion of each discussion with a supervisor, you should expect the supervisor to:
 - a. arrange date of next meeting,
 - b. inform you of the task to be completed by the date of this next discussion e.g. writing of a draft chapter.
- 4.** You can expect your supervisor to help you refine your topic, suggest reading and sources, read draft chapters and comment upon them within a reasonable time.
- 5.** The Arts Faculty estimates that the total time commitment for a 12.5 hour fourth year subject is 120-144 hours per semester or 10-12 hours per week. This amounts to a 40+ hour weekly commitment within your honours year (100 points).
You should spend about 20 hours per week devoted to your thesis.
The Faculty recommends that full-time students do not undertake more than 10 hours of paid work per week.
- 6.** You should ensure that you are aware of and meet all the stipulated deadlines during the year.
- 7.** If your honours year is disrupted by sickness or other external factors, e.g. the decision to take the Australian Law School Entrance test, please inform your supervisor and together revise your time plan.
- 8.** If you apply for special consideration, please consider that it will take approximately four weeks after the submission of your thesis to have your results ready.
- 9.** If you consider applying for entry into a Research Higher Degree program, please be aware that timely submission of the thesis will increase your chances for obtaining a scholarship.