REFUND POLICY

Refunds will only be provided if written intention to withdraw is received by: Monday 30 January 2017

However, the Centre will retain an administration fee of 25% of the Course fee. Notice of cancellation can be faxed to the Centre for Cultural Materials Conservation, the University of Melbourne by email pnel@unimelb.edu.au

In special circumstances, such as illness (supported by signed documentation from a medical practitioner) partial or full refunds will be considered.

Refunds will NOT be given in the event that:

• The Course is not to your liking

• The Course is not what you thought it would be

• You change your mind

• You have a scheduling conflict between study and ongoing employment commitments

Students are encouraged to discuss any issues relating to difficulty of completion with the course co-ordinator. The University has a number of student support services available.