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| **Your details** |
| Your name: |  | Student number: |  |
| Email: |  | Contact number: |  |

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| **Course Details** |
| Course: | Full Time / Part Time |
| Commencement Date: / / | Expected Completion Date: / /  |
| Are you tutoring this semester? Y / N | Do you plan to tutor next Semester? Y / N |

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| **Workspace Requirements:** |
| Do you currently occupy a space? If so, please indicate date you started using this space | YesDate commenced in space: / /  | No |
| If no, what date you would like to start using a workspace | / /  |
| How long do you require the space for?  | 6 months | 1 year | Other specified time: / / |
| Type of space you require: | Desk Only | Desk and Computer |
| Would you be willing to use a desk only space if no computer was available? | Yes | No |
| Would you be agreeable to sharing your desk with another candidate? | Yes | No |

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| **Times Workspace will be used: Please tick the squares below to indicate the times you wish to use the workspace. In case you are required to time-share, please place a number from ‘1’ through to ‘5’ to indicate your five most preferred times.** |
|  | Mon | Tues | Wed | Thurs | Fri | Sat | Sun |
| Morning (until 1pm) |  |  |  |  |  |  |  |
| Afternoon (until 6pm) |  |  |  |  |  |  |  |
| Evening (after 6pm) |  |  |  |  |  |  |  |

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| **Comments: please provide any additional information in support of your application:** |
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| ***I have read the*** [***SOLL graduate (research) workspace guidelines***](http://arts.unimelb.edu.au/__data/assets/pdf_file/0007/2634280/soll-graduate-research-workspace-guidelines-2018-1.pdf) ***and agree to the terms and conditions*** | **Signature:** (insert your electronic signature or just type your name)**Date:**  |